



October 14, 2015

**Ms. Jennifer Menges**  
**Stantec Consulting Services, Inc.**  
**1060 Andrew Drive**  
**Suite 140**  
**West Chester, PA 19380**

Re: Extraction Method Documentation Correction

In a recent internal review, Accutest identified some extraction method data entry errors for the projects and samples listed below. The proper extraction method was used, however the wrong method reference was entered in LIMS. The extraction method documentation change has no impact on the reported data or associated quality control. The extraction methods in use were approved and certified methods, and the laboratory adhered to all quality control requirements for these methods.

Project	Sample Numbers
MHIC AO17, Marcus Hook, PA	JC1811-1, -2, -3, -4
Sunoco – Marcus Hook Facility, PA	JB91049-1, -2, -3, -4, -5, -6, -7 JB91614-1 through -13 JB91688-1 through -10
MHIC – 592/593 Tanks	JB93023-23 and -24
MHIC MEII Soil Reuse	JB95273-4, -5, -6, -10, -11, -12, -16, -17, -18, -22, -23, -24
MHIC – Tank 616-619, Marcus Hook, PA	JB99969-10

The LIMS has been corrected so that the extraction method is in line with the extraction method as documented on the raw data. We are not planning to automatically reissue these reports, however if you need a re-issued report or EDD, please let us know, and we'll be happy to do so.

A corrective action has been generated to prevent issues of this type in the future. We apologize for any inconvenience that this may have caused. Should you have any further questions or require additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Nancy F. Cole". The signature is written in a cursive style with a large, stylized 'N' and 'C'.

Nancy Cole  
Laboratory Director, Accutest, NJ  
732-329-0200, ext 1301